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19 November 1954

COPY

MEMORANDUM FOR: Chief, Logistics Office

SUBJECT : Brochure on New CIA Building

1. Colonel White has asked me to convey to you his interest in having your office prepare an informal, non-elaborate brochure on the matter of the new building for CIA, which he would want to use with the Clark Task Force when we have our day in court with them. This stems from the expressed desire of the Clark Task Force to have problems brought to them when those problems were of such a nature that they might be of some assistance in solving them.
2. Colonel White does not want this to be in the form of a memorandum, but rather a presentation of the advantages of such a building, the savings that could be effected by its construction in terms of maintenance costs as opposed to what we have to pay today on our present structures; any other savings that could be effected through reduced custodial services, etc. He also feels that a strong case for the need for constructing the building within a reasonable time should be established.
3. While it seems appropriate to include discussions of possible sites for such a structure, Colonel White indicated that he would not wish to have most of the brochure center on this topic, nor would he want lengthy pro and con discussion on the relative merits of one site over another. He suggested that you might be guided by what was said in the letter he delivered yesterday to Mr. Arthur Fleming, Director of the Office of Defense Mobilization, a copy of which is attached herewith.
4. As to timing on this brochure, perhaps after your office has considered the problem, you would want to give Colonel White an estimate of when you could have it ready, keeping in mind the fact that Admiral Connally and his staff will probably start in on the Deputy Director (Administration) organization shortly after the first of the year.

SIGNED

 Special Assistant to the
 Deputy Director (Administration)

25X1A9A

Attachment:

Copy of letter to Dir/ODM, from DCI dated 16 November 1954
 Sa-DD/A:JAC:mrp (19 November 1954)
 Distribution:

Orig & 1 cc to addressee
 1-DD/A chrono

1-DD/A subject
 Approved for Release 2002/08/06 : CIA-RDP78-04718A001500060067-8
 1-J.A.C. (Clark Task Force file) 1-LAQ (Clark Task Force File)
 1-LAQ (New Building File)

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ORIGINAL DOCUMENT MISSING PAGE(S):

attachment